

Job Description

TITLE: Middle School Learning Specialist	SUPERVISOR: Principal of Academic Innovation / Principal of Learning Experience
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PURPOSE STATEMENT:
As a teaching and learning expert, the Middle School Learning Specialist will provide specialized academic and social-emotional support to individuals or groups of students within St. John School through our personalized, whole-child approach.

ATTRIBUTES:
<ul style="list-style-type: none"> ● Faith-filled. Strong personal commitment to Jesus Christ. ● People-focused. A heart for growing students and faculty. ● Teachable. A learner, open to feedback and direction. ● Organized. Detail-oriented with strong time management skills. ● Positive. A proactive collaborator and team player. ● Innovative. Able to create, problem-solve, and think outside the box.

RESPONSIBILITIES:
<ul style="list-style-type: none"> ● Evaluate 504/IEP or educational evaluations to support the admissions processes and develop in-house student support plans as needed in partnership with the above Supervisors. ● Work individually with students within the classroom environments and the Learning Center classroom. ● Communicate with other staff and family members about student progress and struggles. ● Use personalized reinforcement techniques to keep students on the path toward growth. ● Participate in student transition meetings, SNAP service plan meetings, etc., as scheduled by the local school districts. <p>Resource Support for Whole Child Development (5th-8th)</p> <ul style="list-style-type: none"> ● Serve as an internal consultant on whole child development, providing guidance and support for students and staff; collaborate in a variety of ways to improve teaching and learning practices. ● Work with staff to assist students who require extra supportive needs. ● Create and implement plans for students displaying additional needs. ● Participate in family meetings to help support the child and school in receiving outside support as needed.

QUALIFICATIONS AND EXPERIENCE:
<ul style="list-style-type: none"> ● Strong Christian values; a desire to share God’s love with children and adults.

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- A bachelor's degree is required; additional certifications or a focused degree in special education are preferred.
- Current state teaching certification in one or more of the following areas: middle school, secondary, or special education.
- Experience working with students with mild to moderate disabilities in the school setting.
- Demonstrated ability to integrate emerging research in brain development, cognition, and social-emotional health and wellness into professional learning.
- Deep knowledge and expertise in high-quality teaching and learning.
- Excellent written and verbal communication skills.

WORK SCHEDULE:

10-month, part-time work schedule: 24-28 hours per week following the 2024-2025 school calendar.