

Job Description

TITLE:

Centered Care Caregiver

SUPERVISOR:

Centered Care Director

OVERVIEW:

Caregivers are responsible for supervising and caring for children 2 to 13 years old in the Centered Care (before and after school) childcare program for St. John School.

RESPONSIBILITIES:

We have 5 different classrooms for different ages: 2/3-year-olds, 4/5-year-olds, Kindergarten & 1st grade, 2nd –4th grade and 5th – 8th grade. The needs of the students vary from room to room, but all our caregivers are responsible for:

- Greeting students and their parents in a prompt and friendly manner.
- Actively engaging with the students (through games, activities, book reading, conversation, etc.)
- Tending to physical needs such as bathroom breaks (diaper changing for the youngest) and snack time.
- Modeling positive behavior and communication. Students learn healthy communication strategies through the adults around them, so caregivers are always required to speak respectfully and calmly when speaking to their students.
- Ensuring that the classroom remains a safe and friendly environment for all students at all times.

QUALIFICATIONS AND EXPERIENCE:

- Must love working with and interacting with children of all ages.
- Prior experience working with children, preferred.
- Must possess strong communication skills with children and adults.
- Must be at least 16 years of age or older.

WORK SCHEDULE:

This is a part-time position with flexible hours depending on the Caregiver's availability. Centered Care hours are 7:00-8:15am and 2:30-5:30pm Monday through Friday through the school year.